



## Managed Risk Medical Insurance Board

1000 G Street, Suite 450

Sacramento, CA 95814

(916) 324-4695 FAX: (916) 327-6245

[www.mrmib.ca.gov](http://www.mrmib.ca.gov)

## JOB OPPORTUNITY BULLETIN

*Join an exciting, fast-paced, and highly visible office!  
Close to Bus Routes, Light Rail, & Parking Garages*

### **Associate Governmental Analyst**

**Monthly Salary: \$4,400 - \$5,348 \*\*\***

*\*\*\*Note: This salary range does not reflect the salary reduction due to the State Furlough Program*

**One Limited-Term 12 Month/Full-Time Position**

**Location: Downtown Sacramento**

**Position Number: 443-300-5393-013**

**Refer to Job ID#10-EEM-001**

**Final Filing Date: Until Filled**

### **General Statement of Duties:**

Under the general supervision of the Staff Services Manager I (SSM I), the Associate Governmental Program Analyst (AGPA) is responsible for independently planning and performing complex healthcare research to support MRMIB's oversight of the Health-e-App Public Access Implementation Project. This includes the oversight and management of the project work plan, as well as participation and contribution to the design, development, and testing required to implement public access.

The AGPA will act as a subject matter expert (SME) for the Healthy Families Program (HFP) and AIM Program while serving on the Health-e-App Public Access Project team. In addition, the AGPA will provide consultative services and work closely with other State departments, MRMIB's Administrative Vendor and subcontractors to insure timelines and milestones are achieved by the target dates. The research and lead responsibilities are in specialized areas concerning the Health-e-App Public Access Project and other assignments within the Special Projects Section. Research is defined as systematic, critical, intensive investigation directed towards either comprehensive subject knowledge or programmatic issue resolution.

### **DESIRABLE QUALIFICATIONS**

- Demonstrates strong computer, oral and written communication skills.
- Proven leadership capabilities.
- Demonstrates success through the maximization of teamwork skill set with the ability to inspire, motivate, and coach diverse work teams.
- Demonstrates decision-making ability based on objective data, research and analysis.
- Ability to multi-task and meet deadlines.

### **OTHER EXPECTATIONS**

- Demonstrates commitment to performing duties in a service-oriented manner.
- Demonstrates commitment to maintaining a work environment free from discrimination and sexual harassment.

- Maintains good work habits and adheres to all policies and procedures.
- Demonstrates ability to establish and maintain effective working relationships with management, staff, and Board members.

**Who May Apply:**

Individuals who have status as a, Staff Services Analyst, Associate Governmental Program Analyst or Research Analyst II with list, and transfer or reinstatement eligibility may apply. Only the most qualified candidates will be interviewed. Duty statements will be written accordingly to match the duties of the position. Hire may be restricted to SROA or surplus state employees. Interested parties should submit a Std. 678, State Application (available at [www.spb.ca.gov](http://www.spb.ca.gov)). **IN THE EXPLANATIONS SECTION YOU MUST LIST THE JOB ID #10-EEM-001, THE POSITION #443-300-5393-013 AND THE BASIS OF ELIGIBILITY. FOR LIST ELIGIBLE CANDIDATES, ATTACH YOUR EXAM RESULTS. Send to:**

**Managed Risk Medical Insurance Board  
1000 G Street, Suite 450  
Sacramento, CA 95814  
Attn: Julia Tribble – Personnel**

If you have questions regarding this information, please contact Julia Tribble at (916) 327-2322.

*Equal Employment Opportunity Employer to all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age or sexual orientation.*